**Privacy policy in accordance with Article 13 GDPR and consent to the creation and publication of image, audio and/or video recordings**

# Specific topic/occasion/title

**Creation and publication of image, audio and/or video recordings**

On the occasion mentioned above (please cross out which is not applicable)

* image recordings
* audio recordings
* video recordings

are created.

# Name and address of the person responsible

The person responsible within the context of the EU General Data Protection Regulation (GDPR) and other national data protection laws of the member states as well as other data protection regulations is the:

University of Freiburg
represented by the rector, Prof. Dr. Kerstin Krieglstein,
Friedrichsstraße 39, 79098 Freiburg
Phone: ++49 (0)761 /203-0
e-mail: info@uni-freiburg.de

# Intra-organisational contact person

(Please enter here which office is responsible for consent management)

The responsible office within the University of Freiburg is:

Department/faculty:
e-mail:

# Name and address of the data protection officer

The responsible person’s data protection officer is:

University of Freiburg
Data protection officer
Fahnenbergplatz, 79085 Freiburg
e-mail: datenschutzbeauftragter@uni-freiburg.de

# Responsible supervisory authority

The responsible supervisory authority is:

State commissioner for data protection
and freedom of information Baden-Württemberg
Post office box 10 29 32, 70025 Stuttgart
Phone: ++49 (0)711 /615541-0
e-mail: poststelle@lfdi.bwl.de
<https://www.baden-wuerttemberg.datenschutz.de>

# Data processing in the context of the creation and publication of the recordings mentioned above

## a) Extent of data processing

In the context of the creation and publication of the recordings mentioned above for the topic/occasion/title mentioned above, we process the following data from you:

[ ]  Media contents in which you are perceptible

## b) Purposes of data processing

The purpose of the processing of your above-mentioned personal data is

Example (if applicable, enter above and edit; delete here afterwards)

**Publication as OER material**

„… to be published as Open Educational Resources (OER) in the context of the project XY. The personal data mentioned above are used in openly licensed educational materials. To a certain extent, OER also give subsequent users within and outside of the University of Freiburg permission to duplicate, edit and republish those materials.”

## c) Legal basis for the processing of personal data

The legal basis for the processing of your above-mentioned personal data by the University of Freiburg is your consent, Art. 6 para. 1 subpara. 1 lit. a GDPR.

## d) Other recipients of your personal data

Your above-mentioned personal data are passed on to the following recipients within and/or outside of the University of Freiburg:

|  |  |  |
| --- | --- | --- |
|  | **Recipients within the University of Freiburg** | **Recipients outside of the University of Freiburg** |
| **Media contents in which you are perceptible** | [ ]  no passing on [ ]  publicly visible worldwide[ ]  recipients (e.g. Videoportal, ILIAS): | [ ]  no passing on [ ]  publicly visible worldwide[ ]  recipients (e.g. ZOERR): |

Alternative to the table:

[ ]  Your personal data are not passed on, neither to further recipients within the University of Freiburg nor to further recipients outside of the University of Freiburg.

## e) Duration of personal data retention

Your above-mentioned personal data are retained for as long as it is necessary for the purposes mentioned above. If you withdraw your consent, the data will be deleted.

# Your rights as a data subject

You have a right to obtain information on your personal data processed by the University of Freiburg (Art. 15 GDPR), a right to the rectification of your personal data (Art. 16 GDPR), a right to erasure (Art. 17 GDPR), a right to the restriction of the processing (Art. 18 GDPR) and a right to withdraw your consent (Art. 7 para. 3 GDPR).

Furthermore, you have the right to file a complaint with a supervisory authority if you are of the opinion that the processing of your personal data violates legal regulations. Such a supervisory authority is e.g. the State commissioner for data protection and freedom of information Baden-Württemberg designated under point 5 (e-mail: poststelle@lfdi.bwl.de).

If you wish to assert data subject rights against the University of Freiburg, please contact datenschutz@uni-freiburg.de.

**Special features of the withdrawal of consent for CC licensed works**

If the media in which your personal data has been published have been provided with a CC licence and published on a corresponding website, the withdrawal of consent for materials that have already been downloaded and are therefore outside the sphere of influence of the University of Freiburg will be ineffective. In the event of withdrawal, however, the University of Freiburg is obliged to do everything in its power to ensure that the original file is no longer offered for download.

**Declaration of consent**

|  |
| --- |
| Name   |

By giving your consent you declare that the University of Freiburg is authorised to collect your data as indicated above under point 6.a) and process the data for the purposes indicated under point 6.b).

You have the right to withdraw your consent to the person responsible at any time. The withdrawal can be sent to the contact person for the topic at hand / the occasion at hand, e.g. under the e-mail address

The withdrawal of consent does not affect the legality of the data processing that has been carried out based on the consent up until the withdrawal.

**I have read the privacy policy and hereby consent to the processing of my personal data.**

|  |
| --- |
|  |
| (place, date, signature of the consenting person) |